

# **Boundless Learning Co-Teaching Professional Learning**

## **Components of Boundless Learning Co-Teaching for Co-Teachers, Administrators, and Instructional Facilitators**

### **1. Two-Day Summer Institute**

This two-day face-to-face professional development session is designed to introduce co-teachers and their school leaders to the fundamentals of co-teaching and the basic components of the *Boundless Learning Co-Teaching Professional Learning*. Day one of the two-day training will consist of learning the critical components of co-teaching and how to implement the six instructional formats. Day two will focus on the protocols of Boundless Learning and the essential skills for building a collaborative partnership. Co-teachers will leave the two-day training with the tools necessary to complete the first online learning module. Administrators and other support staff will meet with the project team to complete the foundational components needed for the first learning module.

Both the general and special education co-teaching partners must attend this two-day face-to-face session together, along with the building administrator. If special education co-teachers plan to attend with more than one partner, the administrator should contact Debbie Fleming at the AR Co-Teaching Project in advance to develop a group plan. Interested special education supervisors may also attend to encourage building/district implementation of Boundless Learning Co-Teaching. In this capacity, special education supervisors would support the efforts of the building administrator, who would be charged with leading the co-teaching initiative in the building.

The two-day training will be provided at two centrally located Educational Service Cooperatives. In order to provide sufficient support during the instructional process, space will be limited at both locations. We will attempt to honor your first choice of locations based on the order your registration is received. If the site you requested is full, you will be offered the opportunity to attend the other location.

Registration will begin at 8:00 AM, with the session starting at 8:30 AM and ending at 3:30 PM. Lunch is provided as part of the registration fee. **The two-days sessions are:**

**July 19 - 20, 2023 at Wilbur Mills Cooperative in Beebe**

**July 25 – 26, 2023 at Arch Ford Cooperative in Plumerville**

### **2. Online Learning Events (OLEs)**

#### Co-Teachers' OLEs

Co-teaching partners will complete a series of online modules at their school site at a time designated by their administrator. The modules are organized into six Online Learning Events (OLEs). Each OLE is scheduled to take approximately three hours to complete during a three-week designated window of time. The total amount of time for all six OLEs will be approximately 18 hours spread over the course of the 2023-2024 school year. This provides administrators flexibility in scheduling release time for the co-teachers to complete the OLE work.

Topics covered in the OLEs include: building effective co-teaching teams; boosting engagement, learning, and performance; monitoring student progress to accelerate learning; and conducting productive goal setting and reflection meetings. The online content

will incorporate videos, web tools, and extensions of learning.

Following a six-step cycle of instruction, co-teachers will complete some sections of the OLEs together, as a partnership, and others independently. The co-teachers will develop a digital team product during each OLE. During the independent sections of each OLE, co-teachers will individually complete an assessment, participate in the Electronic Learning Community (ELC) discussion forum, and self-evaluate their progress.

### Administrators' OLEs

Principals or designated assistant principals will complete a series of online modules. The modules are organized into six Online Learning Events (OLEs) specially designed for administrators. The modules will consist of a review of the content in the co-teachers' OLEs, individual assessments to check understanding, and participation in the administrators' Electronic Learning Community (ELC). After each OLE, administrators will conduct check-in meetings with the co-teachers and will complete a classroom walk-through for each partnership. The check-in meeting agenda and walk-through documents will be posted in the ELC. In addition, administrators will conduct two observation/feedback sessions with each co-teaching partnership after their completion of Phase 1: Fundamentals, OLE F1 – OLE F3 and Phase 2: Step Up and Accelerate, OLE S1 - OLE S3.

Topics covered in the OLEs include supporting the co-teaching teams through effective training, coaching, and mentoring, and conducting fidelity of implementation checks. The online content will incorporate videos, web tools, and extensions of learning.

Instructional Facilitators may also register to be a part of the Boundless Learning Professional Learning. The instructional facilitators will complete the Administrators OLEs and will support the co-teachers and administrators in the effective implementation of Boundless Learning Co-Teaching.

### **3. Electronic Learning Community (ELC)**

The Electronic Learning Community (ELC) is an online professional learning community managed by Johns Hopkins CTE and facilitated by the Arkansas Co-Teaching Project team. Co-Teaching Project staff will respond to comments and questions posed by individual co-teachers as they complete the OLEs. Participants will be encouraged to share their knowledge and experiences with others in the learning community. Building administrators will also participate in a separate facilitated ELC with their peers.

### **4. Onsite Coaching**

Each participating school will receive two onsite coaching visits, one following the completion of Phase 1 in the fall and one following the completion of Phase 2 in the spring. The coaching visits are designed to reinforce co-teachers' competency and to assist administrators with implementation planning.

### **5. Virtual Administrators' Support Meetings**

Building administrators (and instructional facilitators who are part of the program) will participate in four virtual meetings during the school year. Each meeting will be approximately one hour in length. These Administrator Support Meetings are mandatory for project administrations and must be attended.

## **6. Co-Teaching Implementation Evaluation**

Co-teachers and building administrator(s) will participate in a pre/post implementation evaluation process that will provide data on changes and growth that occur over the course of the year-long professional learning.

### **Registration Information**

The cost of the Co-Teaching Boundless Learning professional development package is \$300 per participant. This includes each co-teacher, the administrator, and if applicable, an instructional facilitator and/or special education supervisor.

Due to the support provided in this professional development package, the number of schools accepted is limited. Schools should consider submitting early to ensure placement in this professional learning. **The deadline for applying is April 28, 2023.** Contact Debbie Fleming at [debbie.fleming@ade.arkansas.gov](mailto:debbie.fleming@ade.arkansas.gov) or (501) 319-7333 for additional information.

**The application may be completed and submitted beginning on April 3, 2023.**

Invoices are sent following the receipt of a completed application form and acceptance into the program.

Purchase orders and registration fees should be mailed to:

*Sandra Ankton  
711 Clinton Street  
Arkadelphia, AR 71923*